Name of Court

_____	)	**RETURN OF SERVICE**
Plaintiff/Petitioner	)	**AFFIDAVIT**
	)	
	)	**Index No. _____**
Vs.	)	
	)	
	)	
_____	)	
Defendant/Respondent	)	
_____	)	

I _____, being first duly sworn, depose and say; that I am over the age of 18 years of age and not a party to this action, and that within the boundaries of the state where service was effected. I was authorized by law to perform said service certify that I attempted to serve: _____

Name of person/Entity being served

With the following documents:

_____

_____

_____

At the following address:

☐ **Residence** _____

Address **City/State**

☐ **Business** _____

Address **City/State**

Non-Service:

After due search, careful inquiry and diligent attempts at the address(es) listed above. I have been unable to effect process upon the person or entity being served because of the following reason(s):

☐ **Unknown at Address** ☐ **Moved, Left no Forwarding Address** ☐ **Service Cancelled by Litigant**
☐ **Address Does Not Exist** ☐ **Unable to Serve in Timely Fashion** ☐ **Other** _____

Service Attempts: Service was attempted on: (1) _____ (2) _____

Date Time Date Time

(3) _____ (4) _____ (5) _____

Date Time Date Time Date Time

_____

Signature of Process Server

SUBSCRIBED AND SWORN TO before me on this _____ day of _____ year _____

_____

Signature of Notary Public

Notary Public for the state of _____

My Commission Expires:_____